



AGENDA
LANSING HOUSING COMMISSION
February 24, 2010

1. Call to Order.
2. Roll Call.
3. Approval of Minutes of January 27, 2009.
4. Resolution #1098 – Vehicle Policy
5. Resolution #1099 – Credit Card Policy
6. Resolution #1100 – Extension Personal Services Contract
7. Informational Items
 - a. Asset Management Report – Sarah Segerlind
 - i. AMP - 102-104 Dave Abood
 - ii. AMP- 103-105 Rhonda Pagel
 - iii. AMP - 107-111 Sona Mendoza
 - iv. AMP- 110-112 Dave Abood
 - b. Finance Update, Phil Chajkowski, Ramiro Salazar, Dickey May
 - c. RAB
 - d. No Smoking
8. Executive Director Comments
9. President Comments
10. Public Comment – limit 3 minutes
11. Other Business.
12. Adjournment.



Resolution #1099 – LHC Credit Card Policy was presented to the Board for approval. Commissioner Welch made a motion to approve Resolution #1099, Commissioner Nelson seconded the motion.

Ayes: Welch, Nelson, Villegas

Resolution #1100 – Extension of Dickey May, Financial Consultant Personal Services Contract was presented to the Board for approval. Commissioner Welch moved to approve the Contract Extension and Commissioner Nelson seconded the motion.

Ayes: Welch, Nelson, Villegas

The Management Reports were presented to the Board. A Financial update was presented to the Board by Phil Chajkowski, Ramiro Salazar, Financial Managers. A short presentation was given by Dickey May – in regards to what to expect when the Audits are being done. The board was advised of the requirement to complete an actuary study of LHC's long term liability for retiree health care and the need to upgrade of our financial software in order to convert to the accounting platform needed to support HUD's financial reporting requirements..

Kendra Schmidtman presented the Section 8 Informational Report to the Board.

Dona Davenport briefly described the meetings with our Resident Councils and Resident Advisory Board regarding the 2010 Annual and 5 year Plan. Highlights of the meetings included a description of the 5 year and Annual Plan Process, and proposed major policy changes in both the ACOP and the Section 8 Admin Plan. Jim Bergman from The Center For Social Gerontology, Inc. presented the Smoke-Free Environments Law Project to all present. A discussion ensued on the number of smoke free housing developments in Michigan as well as the Nation. In addition, Amy Moore from the Ingham County Health Department presented literature from the National Apartment Association, HUD and The Center for Social Gerontology, Inc regarding the public health effects of smoking. They offered to make themselves available for the March 24, 2010 Public Hearing on LHC 5-year and Annual Plan.

Director Lake detailed the intended uses for the Capital Fund dollars including Community building improvements, security camera upgrades, a computer center at S. Washington, garage extension at every site as a result of our closing the Maintenance Garage at Remy Road.

President Villegas stated that he had no report, but he thanked everyone for all their hard work in the last few months.

There were no Public Comments.

There being no further business, Commissioner Welch moved to adjourn the meeting.

The meeting adjourned at 7:17 pm.



Vince Villegas, President



Patricia Baines Lake, Executive Director and Secretary

4/24/10
Date