

**AGENDA
LANSING HOUSING COMMISSION
July 29, 2009**

- 1. Call to Order.**
- 2. Roll Call.**
- 3. Approval of Minutes of June 10, 2009.**
- 4. Resolution #1068 – Write off in Inactive Tenant Accounts**
- 5. Resolution #1069 – Approval of Section 8 HCV – to Project Based**
- 6. Items of Information**
 - a. Capital Fund Projects**
 - b. Status of ARRA Capital Fund**
- 7. Director's Monthly Report**
- 8. Report of President**
- 9. Public Comment – limit 3 minutes**
- 10. Other Business.**
- 11. Adjournment.**

MINUTES OF THE July 29, 2009, COMMISSION MEETING
LANSING HOUSING COMMISSION

PRESENT: President Villegas
Vice-president Welch
Commissioner Nelson

STAFF: Sarah Segerlind
Rhonda Pagel
Sona Mendoza
Lisa Parsons
Kim Shirey
Rick Porter
Phil Chajkowski

Dona Davenport
David Abood
Mark Beattie
Fred McFadden
Brian Custer
Greg Hoard
Ramiro Salazar

GUESTS: Seff Pineda, Chuck McIntosh, Dan Hamilton, Rusty Owens,
Janet VanCleve

President Villegas called the meeting to order at 6:13 p.m.

All Commissioners present at roll call with the exception of Tony Baltimore.

The Minutes of June 10, 2009 Board Meeting were presented to the Board for approval. Commissioner Welch moved that the minutes be approved, Commissioner Nelson seconded the motion.

Moved: Commissioner Welch
Seconded: Commissioner Nelson
Ayes: Welch, Villegas, Nelson
Absent: Baltimore

Resolution #1068 – Write off of inactive tenant accounts for the month of April 30, 2009. Commissioner Nelson moved that the write offs be approved, Commissioner Welch seconded the motion.

Moved: Commissioner Welch
Seconded: Commissioner Nelson
Ayes: Welch, Villegas, Nelson
Absent: Baltimore

Items of Information- Rick Porter, Mod Coordinator reported that the current Capital Fund project is 50% complete. The Contractor will be completed with all work before the October 15, 2009 deadline. Mr. Porter introduced Rusty Owens, representative from C2AE to present the ARRA Capital Fund recommendation for Contract awards. Mr. Owens recommended that the first Contract for 759,000.00 be awarded to First Contracting and the second award for 1,108,300.00 be awarded to Omega Construction.

Commissioner Welch requested that introductions be made. Went around the room – each person introducing themselves.

Director's Monthly Report-Dave Abood was asked to report on the status of his 1-bedroom vacancies. He reported that he continues to show the units – Acting Director Segerlind reported that of the 17 units at S. Washington that are ready – 9 units are assigned to someone. There are other issues involved – many times the person looking at the unit wants to take it, but does not have the finances to do so. Authorization to attend Asset Mgmt Training was requested for pertinent staff – HUD is doing a free conference in Chicago, September 21, 22, and 23rd. The current travel policy will be followed. Commissioner Welch moved to approve the training, with Commissioner Nelson seconding the motion.

Moved: Commissioner Welch
Seconded: Commissioner Nelson
Ayes: Welch, Villegas, Nelson
Absent: Baltimore

President Villegas spoke to site visits he experienced the preceding week while taking prospective employees around the Commission's property. He complimented Dave on the way he and staff handled a problem while visiting S. Washington Park.

Public comment: The following individuals participated in Public Comment: Dan Hamilton spoke to outstanding grievances and the fact that the Collective Bargaining Agreement had expired.

Personnel Committee - President Villegas spoke to making a clarification that was necessary for an employee that had been reinstated. That intention was to put the employee back into their position – not receive any back pay.

Commissioner Nelson – made a clarification motion that employee that was reinstated be made whole – her job, her location not with back pay.

Moved: Commissioner Nelson
Seconded: Commissioner Welch
Ayes: Welch, Villegas, Nelson

There being no further business, Commissioner Nelson moved to adjourn.

The meeting adjourned at 6:44 PM.



Vince Villegas, President



Sarah Segerlind, Acting Executive Director and Secretary


Date