



LANSING HOUSING

C O M M I S S I O N

AGENDA

LANSING HOUSING COMMISSION

October 28, 2010

- 1. Call to Order.**
- 2. Roll Call.**
- 3. Approval of Minutes September 22, 2010.**
- 4. Resolution # 1115-Accounts Payable Policy**
- 5. Informational Items**
 - a. Financial Reports**
 - i. Housing Choice Voucher - Ramiro Salazar**
 - ii. LIPH AMPS – Phil Chajkowski**
 - iii. COCC– Phil Chajkowski**
 - c. Asset Management Reports – Forrest Babcock**
 - i. AMP - 102-104 Lisa Parsons**
 - ii. AMP - 103-105 Rhonda Pagel**
 - iii. AMP - 107-111 Sona Mendoza**
 - iv. AMP - 110-112 Dave Abood**
 - d. Housing Choice Voucher Report – Kendra Schmidtman**
- 6. Executive Director Quarterly Report**
- 7. President Comments**
- 8. Public Comment – limit 3 minutes per person**
- 10. Other Business**

Adjournment



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**MINUTES OF THE October 27, 2010, COMMISSION MEETING
LANSING HOUSING COMMISSION**

PRESENT AT ROLL CALL: All Commissioners present.

STAFF: Patricia Baines-Lake David Abood
 Lisa Krell Kendra Schmidtman
 Phil Chajkowski Sóna Mendoza
 Forrest Babcock Rhonda Pagel
 Dona Davenport

GUESTS: Jimmy Robbins Brian Hangosky
 James Johnson

President Villegas called the meeting to order at 6:08 pm.

The Minutes of the September 22, 2010 Meeting were presented to the Board for approval. Commissioner Nelson moved to approve the minutes, Commissioner Baltimore seconded the motion.

Ayes: Nelson, Baltimore, Villegas

Resolution #1115 – Accounts Payable Policy was presented to the Board for approval. Commissioner Baltimore moved to approve the Policy, Commissioner Nelson seconded the motion.

Ayes: Baltimore, Nelson, Villegas

In Ramiro Salazar's absence Phil Chajkowski presented the Housing Choice Voucher Program along with the Low Income Public Housing Program and COCC Finance Reports.

Forrest Babcock presented the Asset Management Narrative Report. Mr. Babcock also presented Asset Manager Parsons' August activities for AMPs 102-104.

Asset Manager, Sona Mendoza reported on activity at LaRoy Froh and AMP 111, Ronda Pagel reported on Hildebrandt and AMP 105, and David Abood reported on S. Washington Park and AMP 112.

Kendra Schmidtman presented the Section 8 report. No applications were pulled in the month of September but they have pulled 200 applications from the Section 8 waiting list this month.

Director Lake spoke about two field trips with the Computer Learning Centers to Uncle John's Cider Mill and MSU for a football game. Dean Transportation provided transportation to these events.

Director Lake presented her Quarterly Report to the Board. She reported that two of the Board members attended training and received their Ethics Certification.

The Mayor sent a communication in which he is appointing a new Commissioner, Regina Bell to fill the vacancy created at the end of Mary Welch's term.

The Lansing Housing Commission also provided a proposed schedule of meetings for 2011.

Vince Villegas congratulated the Finance Department on the transition to Asset Based Management Accounting.

Jimmy Robbins, S Washington Resident Council – spoke about the issue of Security at S. Washington.

LHC followed up on the concern regarding the stairwells and parking lots at S. Washington. We have contacted Lansing Sanitary to look into the stairwell issue There is an open port for a security camera for the parking lot which will be rewired.

There being no further business, Commissioner Baltimore moved to adjourn the meeting.

The meeting adjourned at 7:00 pm.



Vince Villegas, President



Patricia Baines Lake, Executive Director and Secretary



Date